(Office Symbol) (Date)

MEMORANDUM FOR RECORD

SUBJECT: Medical Verification for Voluntary Separation Related to Executive Order 14183: “Prioritizing Military Excellence and Readiness”, dated 27 January 25

1. References:

a. Office of the Secretary of Defense memorandum, “Prioritizing Miliary Excellence and Readiness Memo” dated 7 February 25.

b. Office of the Under Secretary of Defense memorandum, “Additional Guidance on Prioritizing Military Excellence and Readiness”, dated 26 February 25.

c. Executive Order 14183, “Prioritizing Military Excellence and Readiness,” dated 27 January 2025.

d. Office of the Under Secretary of Defense Memorandum, “Prioritizing Military Excellence and Readiness: Implementation Guidance”, dated 15 May 2025.

2. [Soldier/Applicant name] meets the criteria for separation from military service in accordance with EXORD 175-25.

3. The point of contact for this action is XXXX, (XXX) XXX-XXXX, XXX.mil@army.mil.

[NAME (ALL CAPS)]

RANK, BRANCH/USA

Position/Organization