(Office Symbol) (Date)

MEMORANDUM THRU

(First GO and ORG)

FOR SECRETARY OF THE ARMY

SUBJECT: Waiver Request in Accordance with EXORD 175-25.

1. References:

a. Executive Order 14183, “Prioritizing Military Excellence and Readiness,” dated 27 January 2025.

b. Office of the Secretary of Defense memorandum, “Prioritizing Miliary Excellence and Readiness Memo” dated 7 February 25.

c. Office of the Under Secretary of Defense memorandum, “Additional Guidance on Prioritizing Military Excellence and Readiness”, dated 26 February 25.

d. The Under Secretary of Defense memorandum, “prioritizing military excellence and readiness: implementation guidance, dated 15 May 2025”.

2. I [Soldier/Applicant name] am requesting a waiver to separation in accordance with EXORD 175-25.

3. I understand and certify that I meet all three waiver criteria. If the waiver is disapproved by the Secretary of the Army, I understand separation from service will immediately be initiated by my chain of command.

4. The point of contact for this action is XXXX, (XXX) XXX-XXXX, XXX.mil@army.mil.

 [NAME (ALL CAPS)]

 RANK, BRANCH/USA

 Position/Organization